

Audit Course - 2022

Student Handbook

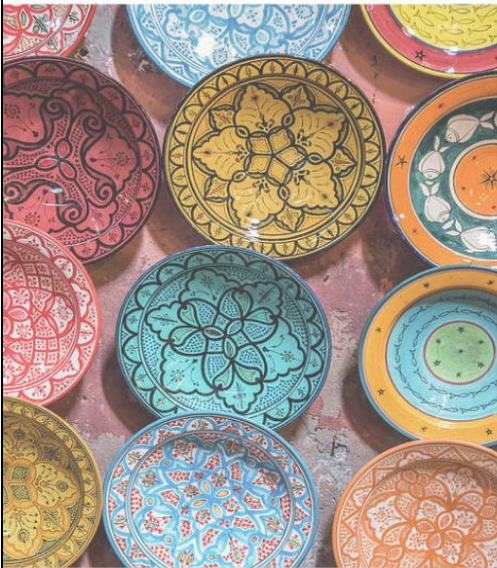


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Introductory Note

The Handbook of Audit Course 2022-26 is designed to provide students brief information on the Audit Program offered by School of Liberal Studies, Pandit Deendayal Energy University. Students are instructed to read it thoroughly and to retain a copy of it for future reference.

In particular, the Handbook provides a list of varied activities (subject to change) to be performed by the students throughout the year, as well as the brief details for all the activities. Policy and Contact details of the Officials for Audit Course are also provided.

The Handbook is designed and prepared by the Audit Course Team of Dr. Neeta Khurana and Lt Khushali Purohit.

We assure you the Audit Course will accrue the knowledge and skills to develop an extraordinary talent in you.

Have an enjoyable journey with the Audit Course.

What is an Audit Course?

The School of Liberal Studies (SLS) offers an Audit Course especially for its first-year students. The course is a step towards one of the main objectives of SLS's, of enhancing creative thinking of a student and also to foster the scholarly teaching and learning culture, based on reflective and creative independence. The Audit Courses are envisioned to impart value-based education and develop a skill set amongst its students to broaden their vision and experience and enable them to stand out amongst their competitors. The School of Liberal Studies shall also provide a certificate of participation for the related program.

An Audit course, though not a credit- based course, provides a student a chance to learn the basic fundamentals of a subject without the risk of under- performance resulting in a poor or failing grade. It is also helpful when reviewing a long-unstudied subject, or when first beginning the study of a discipline where one has little experience or confidence. An Audit class is also for enjoyment with no need or desire of academic credit and a medium of interdisciplinary exposure while learning to push one's boundaries and foraying into unexplored arenas.

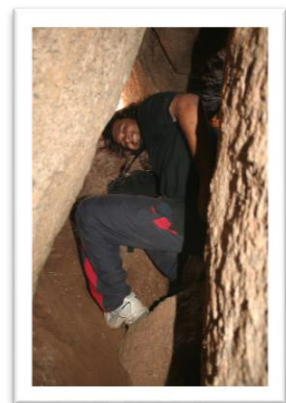
It is important to note that successful completion of Audit Courses is necessary if a student wishes to obtain the degree of Liberal Studies.

Objectives of Audit Course

- To provide an opportunity to learn new skills
- To explore the hidden potential towards exploring new avenues
- To gain practical exposure to different activities
- To be a leader
- To manage the workshops and develop team work spirit
- To challenge oneself and push one's boundaries of imagination and creativity

Adventure cum Nature Study Program

(In association with Mahuvan Farm)



Mahuvan Farm brings you rustic farm stay experience and is the first amongst Bakor Resort in Gujarat.

Sheltered by Mahua trees and on the bank of the great river, Mahi. Bakor is one of the villages which boasts of a waterfall in Gujarat Panchmahal district. Bakor is the village which reflects the perfect Gujarati style of village life from huts to food.

The village is also home to the heritage site of Kaleshwari temple architecture of 10th & 17th Centuries, Stepwell of

Mother in Law's and Daughter in Law's at the site



Kaleshwari Temple.

Activities: The two-day camp involves trekking, knots learning, bird watching, star gazing, GPS Navigation, cross country trek, flora and fauna introduction, Plantation. Visit to Heritage Site of

Fire Safety and Disaster Management

(In association with Industrial Fire & Safety Management Academy)

Industrial Fire & Safety Management Academy is a Bilimora based leading provider of fire and safety detection, protection, training and consultancy. All the faculty has more than five years teaching experience in professional training like General Safety, Hazard Management, and Electrical Safety in various industries.

The module includes the interactive session with inputs of information, education and practical training. Mock drills are part of the training where local resources argued in different scenarios for response and rescue. Adequate opportunity is given to participants practice.

Module for workshop

Sr.No.	Topic
1	Introduction and Ice Breaking
2	Information about Disaster Management
3	Basic of Fire
4	Basic of Fire Fighting, Traditional Methods
5	Fire Fighting Methods (Conventional)
6	Lunch Break
7	Practical Fire Fighting
8	Information about Search and Rescue
9	Basic Techniques of Searching People in Buildings
10	Practical of Search and Rescue
11	Possible Major Disasters
12	Role of Civilians in Disaster Management
13	Question and Answer Session

List of Faculties

- 1) Manish Desai (Managing Director)
- 2) Arjunsingh Sardar (Managing Trustee)

Madhubani Art

Madhubani paintings are one of the oldest and most unique traditional art forms of India. These paintings are known for their bright colours, beauty, and symbolism.

Originally, these were drawn on the walls of the mud houses, but now can be created on canvas, handmade paper, cloth or wooden surfaces. The colours used in these paintings are mostly hand-made and are derived from natural sources.

Natural dyes and pigments, such as turmeric, soot, cow dung, indigo, rice powder, sandalwood and rose petals were used.

People used twigs, matchsticks or fingers to create complex geometrical figures in the painting.



These paintings can be found in the ancient Indian epic Ramayana as well. When Bhagwati Sita was getting married to Lord Rama, Raja Janaka asked the servants to paint the entire kingdom with Madhubani paintings.

These paintings became a sign of good omen, prosperity, divinity, spirituality, and benevolence.

An interesting feature of this art form is that the artists aim to cover every possible inch of the canvas with patterns, filling the gaps with flowers, animals, birds and geometric designs.

Chinese Brush Painting

Chinese brush painting is an ancient art form that developed in China hundreds of years ago and has recently gained new popularity among artists all over the world. The style and technique of Chinese painting have varied greatly over the years - from very detailed portraits to paintings of flowers executed with large brush strokes. Such variations have given rise to a rich and broad tradition with room for personal experimentation and development.



Typical motifs in Chinese brush painting include flowers, birds, animals and landscapes. The mastery of Chinese Brush Painting requires many years of dedication, serious study and self-discipline. It is one of the world's most demanding art forms. Chinese brush painting presents a particularly interesting challenge due to its unique elements - the ink, paper and brush.

We will be working on a canvas board provided in your art kit. Materials required; Sketchbook, Paper Folder, C-18 Cake colors, Brushes & Color Palate, Rough cloth to wipe the brush, OHP Marker

Vegetable Dye Painting



The art and technology of permanently coloring cloth with dye originated in India and spread throughout the world via trade. As early as 3000 BCE, Indian dyers were producing solid colored and patterned cloth using vegetable dyes and mordents. Some of the cloth was patterned through printing, a technique that uses very simple tools.

Graphical, vivid, multicolored animated images of gods and goddesses, devotees and followers, flora and fauna, splurge the magnificence of narrative art of Mata-ni-Pachedi.

Shri Jayantibhai Chitara is a renowned artist of the Kalamkari and Block Printing form and has many exhibitions to his credit. He has experience of 35-40 years in Block Printing. He has been conducting workshops in NID, NIFT, MSU since years and also awarded with National Merit Certificate.

During these workshops students will develop their skills in vegetable dye painting and also gain experience by learning and working alongside skilled craftsperson.



Block Printing



Block printing is one of the oldest techniques used to create imprints and marks on fabric to create splendid fabrics. Block printed fabrics from India have been and continue to be the country's most popular exports to the world. It is a technique which allows you to reproduce an image on paper, textile, or fabric.

During these workshops students will develop their skills in block printing and also gain experience by learning and working alongside skilled craftsperson. It is very interesting to see how the prints are handmade with small wooden blocks, usually with different colors extracted from nature as well as Pigment dye colour with Binder.



Contact Details of Officials for Audit Program

Sr. No	Name	Designation	Contact Number
1	Dr. Neeta Khurana	Coordinator	23275227, 9825234042
2	Lt Khushali Purohit	Coordinator	23275242, 9925598980
3	Dr. Nigam Dave	Director, SLS	23275223, 9825351700

Student Mentors

Sr. No	Name	Roll Number	Contact Number
1	Shivali Patel	20BABBA216	9725200175
2	Keyanshi Desai	20BABBA006	8490091000
3	Helly Gajjar	20BABBA031	8866008657
4	Tanya Sutaria	20BABBA022	6354269452
5	Harshit Malhotra	20BABBA169	9409134867

POLICY FOR AUDIT COURSE

1. RULES & REGULATIONS

All weekends are earmarked for Audit Course and students should be prepared to attend the same at short notice as the scheduling depends heavily on the availability and time of the resource persons.

A student attending an audit course is required to participate in all the audit programs including compulsory programs during the year.

Resource people for any activities are subject to change.

Date & Time of the program are subject to change in case of unavoidable situations.

1.1 CONDUCT

1.1.1 Students have to follow all the rules & regulations of PDEU during the workshop either on the campus or off the campus.

1.1.2 Any misconduct and violations of University policies and practices will be forwarded to the University's Disciplinary Committee for necessary actions.

1.1.3 Students must carry their I-cards with them during all workshops and out-station tours.

1.1.4 If a student has any concerns regarding the resource person or his/her team, he/she should convey it to the Project officer/PDEU faculty/staff present during the workshop/trip, rather than react or address the situation on his/her own. In case he/she fails to do so then the responsibility will lie on the individual concerned.

1.1.5 Resource person will be the authority during the workshop and students will have to follow the instruction given by the resource person for the effective execution of the workshop.

1.1.6 Students must submit a Questionnaire form (standard format for the same will be given from the school) for each activity they took part in.

1.1.7 During outdoor trips boys and girls will remain in separate quarters and behave decently and respectfully with each other in public and private spaces. They will strictly follow the instructions of the faculty and /or in charge of the official accompanying them.

1.1.8 Students are responsible to keep the working tables and surroundings clean after the completion of the workshop.

1.1.9 Students are required to bring/submit the art work as and when required by the Audit Course office

1.1.10 Respect the faculty who accompanies you

1.1.11 No disrespectful language and abusive language, slurs, gestures to be used

1.1.12 No student is allowed to stay back alone on campsite when the group goes for a trek.

Instructions to Faculty member accompanying/ during workshops:

1. Take responsibility of timely departure and return of the group
2. Ensure discipline and values of PDEU. Faculty should put up names of anyone not following the rules for disciplinary action
3. Maintain the Faculty student relationship and its dignity
4. If any indiscipline or inappropriate behavior, report the same in writing and take necessary action needed
5. Dress appropriately, fully covered and local stakeholders and villagers are involved
6. On return, ensure all students have left the campus under your supervision and then leave
7. Faculty is empowered to take a call of action on field as they deem appropriate and keep the Audit Coordinators, Dean and Director informed of the same.

1.2 ATTENDANCE

Students will have to reach/login the workshop venue/digital platform 10 min before the commencement of the workshop and at the designated time for outdoor visit

1.3 PENALTY

1.3.1 In case of unavoidable situations, students will have to take prior permission from the Program Coordinator to drop the program & he/she will have to attend the optional program to meet the requirement as directed by the Program Coordinator on the submission of relevant supporting documents.

1.3.2 Indiscipline and irreverent behavior will lead to DISCO.

1.4 LIABILITY

1.4.1 The University will not be responsible for any loss or damage to personal belongings incurred by the student during the course of this workshop, may it be, on or off the campus.

1.4.2 The University will not be held responsible for any mishap(s)/accident(s) or any medical problem related to students in and out of the campus.

1.4.3 The student who gets him/her self-enrolled for the outdoor course shall bear their own shopping expenses in case permission is granted

1.4.4 Any program/event may be cancelled/postponed/modified at the discretion of the Audit program Coordinator.

1.4.5 Any loss of property or tangible structures/objects by the student within the university premises or outside the premises shall be borne completely by the student himself/herself. If found necessary, strict actions for the said loss/ damage/ accident will be taken, on the discretion of the Audit Program Coordinator.

1.5 PROPRIETORSHIP

1.5.1 The student acknowledges that she/he makes no claim of any outcome in any form/design/photos/movies/clips during the course tenure till the period of 1 year from the date of the commencement of that particular program.

1.5.2 The student, if required, can take prior permission from the Audit Program Coordinator for the use of the design/movie/photos/clips etc before its public use.

1.5.3 The Audit Program Coordinator holds the power to reject the use of the particular property if the public use of the same is against the benefit of the University.

1.6 CERTIFICATES

1.6.1 The Audit Program completion will be mentioned on the degree certificate of the student.

1.7 FEES

The University shall charge no extra fees for the Audit Course.

(All the necessary requirements and miscellaneous costs related to the project/Assignments etc. undertaken during the course in and off the campus will be provided by the School.)

2. DISCLAIMER

Audited courses will appear on the Pandit Deendayal Energy University transcript with an indication that the courses were audited.

The student during the Audit Course shall be subjected to the Rules & Regulations of PDEU including the activities included outside the campus.

Policy has been prepared by PDEU

UNDERTAKING

I, Mr./Ms./(Full name of student) _____

Roll Number _____ Stream: BA/BBA; B.COM[Hons.] certify that I shall follow all the required guidelines, code of conduct, and safety instructions and practices for me and my peers while taking the Audit Course programs and workshops.

I am aware about the Audit Course [Workshops, Exposure to NCC] and understand that these courses are mandatory and mostly organized during weekends.

Now in consideration of the foregoing, I hereby declare and agree as follows:

I will not earn any credit for the course on the basis of the attendance or from work done during the term of the Audit course.

I will solely be responsible for any damage or loss of property or tangible structures/objects by me within the university premises or outside the premises and hence shall bear its cost as required. I understand and accept that the University has all rights to make changes in the schedule and program as it deems fit.

The University shall hold the proprietorship of the outcome of this course in any form (design/photos/movies/clips, etc.) for the period of one year from the commencement of that particular program. Hence, I will be presenting them whenever demanded by University. In case of absence from the Audit courses workshops and activities, I agree to the decision taken by the University to penalize me monetarily or not grant me clearance to obtain my degree.

Name of the Student

Student's Signature

Date:

Parent's/Guardian's Signature

Date: